

Priyanka S

From: Sumesh KS <sumesh@ias.ac.in>
Sent: Friday, November 28, 2025 10:38 AM
To: Ashwini V Gopal; Priyanka S
Cc: Executive Secretary; Maheshchandra N; Brahma; Rajesh P R
Subject: Fw: To generate work order to auditorium AV work / ऑडिटोरियम एवी कार्य के लिए कार्य ऑर्डर तैयार करना

Importance: High

Dear Ashwini, Priyanka,

Greetings!

Your quotation (dated 25 November 2025) for installation and integration of audio setup with the VC devices at the auditorium has been approved . Formal work order will be shared in a couple of days, I request you to consider this email as the confirmation and to arrange the materials and manpower at the site at the earliest.

We shall block the auditorium from December 02 (Tuesday) to 05 (Friday) to facilitate the work, hope this gives you enough time to properly complete the work and handover the site. An acknowledgement for this email is appreciated.

with regards

*Sumesh KS
IT Support Engineer
Indian Academy of Sciences
Bengaluru- 560080
Ph : 7022011551 (M)*

From: Sumesh KS
Sent: 27 November 2025 16:52
To: Brahma <brahma@ias.ac.in>
Subject: To generate work order to auditorium AV work / ऑडिटोरियम एवी कार्य के लिए कार्य ऑर्डर तैयार करना

Dear Brahma,

Please generate the work order for the 'integration of audio with the VC setup at the auditorium'. Attached are the approved note and quotation. Please refer the intend book for the approved intent (date : 27-11-2025)

प्रिय ब्रह्मा,

कृपया 'सभागार में वीसी सेटअप के साथ ऑडियो के एकीकरण' के लिए कार्य आदेश तैयार करें।
अनुमोदित नोट और उद्धरण संलग्न हैं। कृपया अनुमोदित आशय के लिए आशय पुस्तिका देखें (दिनांक :
27-11-2025)

with regards

*Sumesh KS
IT Support Engineer
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Ph : 7022011551 (M)*