

	<b>NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY (NIELIT) CHENNAI CENTRE</b> An Autonomous Body under Ministry of Electronics & Information Technology Government of India 1 <sup>st</sup> Floor, ISTE Complex, 25, Gandhi Mandapam Road, Chennai – 600 025 Tel: 044-24421445/47 <b>PAN no. AAATD0315M, GST no. 33AAATD0315M1Z4</b>	
	<b>P.O.No.04/09/2021/CHN/PR-WebEx/</b>	<b>Date: 30<sup>th</sup> October, 2025</b>
<b>PURCHASE cum WORK ORDER</b>		
To, Connectivity IT Solutions Private Limited No:1877,1 <sup>st</sup> Floor,31 <sup>st</sup> Cross Street,10 <sup>th</sup> Main BSK 2 <sup>nd</sup> Stage, Bengaluru, Karnataka, India Pincode:560070 Mobile:+91-8971736678 Email ID: priyanka.s@connectivitysolution.in	<b>Our enquiry no.:</b> - <b>Your Quotation No:</b> CS-SQ-BLR-2025-26-001014	<b>Dated :</b> - <b>Dated:</b> 30.09.2025

**Please arrange to renewal of CISCO WebEx Meeting center License for one Year as per the specification and this work order as below.**

Sr. No	Description of Goods	Total Amount ₹	Total Amount (inc GST 18%) ₹
1	<b>Number of Participants:</b> 999 participants + 1host	Rs 20,000/-	Rs 23,600/-
2	<b>Sharing Capability:</b> Desktop, application, file, and whiteboard sharing options with all the participants		
3	<b>Retrieving Time for recording:</b> Minimum time after the meeting/training		
4	<b>Download File Format &amp; MP4</b> Local and Cloud Recording		
5	<b>Quality of Sound and Video Recordings</b> – Clear Video and Audio Output		
6	<b>Usage</b> – No time limit on each meeting, Unlimited meetings		
7	<b>Storage</b> – 1GB		
8	<b>Other Features:</b> <ul style="list-style-type: none"> <li>Streaming your live meeting over</li> <li>Facebook and YouTube</li> <li>Create a breakout session in your live meeting</li> <li>Noise cancellation</li> <li>Store your recording in your local disk(Hard Disk)</li> </ul>		
<b>Total Amount(Incl. of GST)</b>			<b>Rs 23,600.00</b>
<b>Total Amount in Words: Rupees Twenty Three Thousand and Six Hundred Only</b>			

Payment Terms and Conditions	
1.	<b>Payments Terms:</b> 100% payment after receiving the invoice from the party for supplying CISCO WebEx Meeting centre License for One year and subject to submission of Tax invoice after the payment.
2.	<b>Delivery Period:</b> 2-3 Days
3.	<b>Warranty:</b> One year

**Terms and Conditions of Contract: Attached as Annexure- I**

- Acceptance of material is subjected to the following;-
- Please refer attached Purchase Order terms and conditions
- This Purchase Order is subject to Chennai jurisdiction only.

For NIELIT Chennai



**NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION  
TECHNOLOGY (NIELIT) CHENNAI CENTRE**  
An Autonomous Body under Ministry of Electronics & Information Technology  
Government of India  
1<sup>st</sup> Floor, ISTE Complex, 25, Gandhi Mandapam Road, Chennai – 600 025  
Tel: 044-24421445/47 E-mail: chennai@nielit.gov.in

**PURCHASE cum WORK ORDER TERMS AND CONDITIONS**  
**Annexure-I**

1. Kindly acknowledge & confirm acceptance for the same.
2. **Please indicate our GST Number. (GST No.33AAATD0315M1Z4) in your invoice.**
3. The detailed specifications of the goods are as mentioned.
4. The price is firm and F.O.R NIELIT Chennai Centre. The Good should be deliver at NIELIT Chennai Centre within specified delivery period.
5. The goods should be neatly packed and the OEM packing should be opened in presence of the representative of NIELIT Chennai Centre.
6. The goods should be supplied in full. No partial consignment would be accepted unless and otherwise specified.
7. The consignee reserves the right to reject the goods if found not confirming to the required specifications or unsuitable or of substandard quality and damaged.
8. It will be binding on the part of the party to supply the goods at the rates quoted, failing to which the firm will be removed from the suppliers list and no further enquiries would be sent.
9. **This PO/WO will be treated as cancelled if delay or fail to supply the items in a given schedule period of delivery.**
10. Pre-receipted Bills in Duplicate should be submitted for making payment.
11. All questions, disputes or differences arising under and out of or in connection with the contract, if concluded, shall be referred to the sole arbitrator appointed by the Director, NIELIT Chennai Centre.  
**SUBJECT TO CHENNAI JURISDICTION ONLY.**
12. The goods in general shall be supplied as per the description and specifications of item.
13. On Completion of supply, each item of supply shall be jointly inspected by officer-in-charge and the Supplier or his authorized representative.
14. On satisfactory completion of supply, final bill shall be submitted to the officer in charge / The Director, NIELIT, Chennai Centre.
15. **Payment terms:** 100 % payment after the renewal of CISCO WebEx Meeting Centre License for one year in satisfactory condition and subject to inspection and conformance to our work order specification.
16. **TDS:** TDS deduction at source as per order/notification of the Govt. of India will be applicable.

Please mail all correspondence to:

**The Director,  
NIELIT Chennai Centre,  
1<sup>st</sup> Floor, ISTE Complex,  
25, Opp. To Anna Centenary Library,  
Gandhi Mandapam Road, Chennai – 600 025, India.**

  
**For NIELIT Chennai**