

## CONDITIONAL PURCHASE ORDER

Date: 12-Dec-2025

Purchase Requisition Ref No.: HGS-RA/PR/002

Purchase Order No.: HIN/2025-2026/00003

Vendor/Supplier: CONNECTIVITY IT SOLUTIONS PRIVATE LIMITED

Vendor/Supplier Address: registered : No 1980, , 26th cross, 9 th main, Bengaluru, Bengaluru Urban - 560070, karnataka, GSTIN: 29AAGCC1283L1ZC

Ref: Purchase Requisition / Purchase Indent No HGS-RA/PR/002 dated 11-Dec-2025 issued by HINDUJA GLOBAL SOLUTIONS

Dear Sir / Madam,

With reference to Master Rental Agreement dated 11-Dec-2025 and the above-referred purchase requisition received from HINDUJA GLOBAL SOLUTIONS ("Client" / "Customer" / "Renter"), we are pleased to place the following purchase order ("PO") on behalf of HINDUJA GLOBAL SOLUTIONS

Asset Type	Asset Description	QTY	Unit Rate (Rs)	Base price (Rs)	Taxes (Rs)	Others charges	Total (Rs)
Switches and Access points	Cisco Switches and Access Points for Hyd 7 <sup>th</sup> Floor (detailed BOQ updated in Annexure)	1	3,59,631.70	3,59,631.70	64,733.70	NA	4,24,365.40

Currency: INR

Equipment Type and Description	Qty	Unit Rate (Rs)	Total (Rs)
As per Equipment Annexure 2	As per Equipment Annexure 2	As per Equipment Annexure 2	424365.40/-

Prices:	As mentioned above
Taxes:	GST As Applicable.
Delivery:	On or before 31st of December 2025
Warranty:	36 Months
Others Condition:	Any other Terms & Condition agreed between Renter and Vendor will also be a part of this PO
Payment Terms and Conditions:	30 days GST payment will be paid on the receipt of discrepant free tax invoice along with E-way bill, Lorry receipt and uploading of invoice on GST portal against Mizuho RA Leasing GST Number

Mizuho RA Leasing Private Limited  
(Formerly known as Rent Alpha Private Limited)  
A 1201 - 1202, 12th Floor, Lotus Corporate Park,  
Off WEH, Goregaon (E), Mumbai - 400063.

+91 22 6173 7600

[www.mizuho-ls.co.in](http://www.mizuho-ls.co.in)

CIN : U71210MH2013PTC250247

**Remarks:**

1. If Mizuho RA Leasing Private Limited (formerly known as Rent Alpha Private Limited) ("Mizuho RA") is unable to execute the lease documentation with the Customer, the Customer undertakes to pay the Vendor in full on or before the due date. The Vendor also undertakes to look for payments towards the Customer.
2. It is the Vendor's responsibility to comply with all rules and regulations of GST, including timely and accurate reporting under respective GST returns. Mizuho RA will confirm compliance at the time of payment and will release the payment once compliance is verified. Further, Mizuho RA shall have the right to charge interest and penalty for any such non-compliances in accordance with the GST rules and as assessed by the GST authorities. The Vendor shall indemnify and hold Mizuho RA harmless against any liability, loss, penalties, or interest arising from non-compliance with GST laws, including but not limited to incorrect reporting, delayed filings, or any other violations.

**The following documents will also have to be submitted:**

- a. 2 Original Invoices certified by Customer for payment. The invoices should
  - Be a Tax Invoice wherever applicable and should be raised state wise and should have acknowledgement of Customer for receipt of goods.
  - Bear a unique serial number.
  - Clearly indicate suppliers address, GSTIN (from where the billing is being done), PAN No.
  - Indicate applicable billing address and GSTIN of Mizuho RA .
  - Complete name and delivery address of the Customer
  - Show amounts split in to Tax amount and Basic amount.
- b. A scanned copy of the Final Tax Invoice is to be provided to Mizuho RA as soon as billing is done by Supplier/Vendor so that purchases are recorded accurately for Sales Tax purposes.
- c. Delivery challan, Copy of Lorry Receipt / Copy of Courier Proof of Dispatch, installation report duly acknowledged by the Customer. The above has to be provided in all cases. For interiors, BOM is duly certified by the Customer.

In case of Import transactions (excluding delivery to SEZ/STPI/EPCG units), Mizuho RA should be marked in all relevant documents as the (Example- Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc.). Mizuho RA's IE Code No 0313086249 should clearly be mentioned in all relevant documentation. The Customer's name should be mentioned under Marks and Nos. In case of Foreign Vendor Invoice, Bill To and Consignee should be mentioned as Mizuho RA Leasing Private Limited (formerly known as Rent Alpha Private Limited) and the Customer should be mentioned as Notify Party. Mizuho RA's GSTIN as mentioned in Annexure 1 below should be mentioned at the time of clearance of goods from customs Clearance from customs will be done by the Customer who will pay the IGST under Mizuho RA's GSTIN.

- d. Rental Schedule, Notification of Assignment and related documents, duly executed by the Customer.
  - **It will be vendor's responsibility to generating E-way bill mentioning therein Mizuho RA Leasing Private Limited (Formerly known as Rent Alpha Private Limited)'s GSTIN under the head GSTIN of RECEIPTIENT as mentioned in Annexure 1 below and customer address under the head Place of delivery (Ship to : ) as mentioned in Annexure 1 below**

**CLIENT: HINDUJA GLOBAL SOLUTIONS****Vendor must capture below details while generating e-waybill on GST Portal and Tax Invoice**

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Annexure 1

Description	Delivery Address / Ship to (Edit in GST Portal) / Place of delivery	Delivery State	Bill To Address / Receptient	Bill To state / Place of Supply
As per Equipment Annexure 2	HINDUJA GLOBAL SOLUTIONS Hinduja Global Solutions Limited, The Square Building, Block B, 6th Floor, Sy. Nos. 109, 110, 111/2, Nanakramguda Village, Serilingampally Mandal, R.R. District, Hyderabad - 500 032, Telangana Hyderabad 500032	Telangana	Mizuho RA Leasing Private Limited (Formerly known as Rent Alpha Private Limited) office number DD - 23 located at, WeWork Management India Private Limited, WeWork Krishe Emerald,, Kondapur Main Road, Laxmi Cyber City,, Whitefields, Kondapur,, Hyderabad - 500081 GSTIN No: 36AAGCR6775C1Z6 Place of Supply : Telangana	Telangana

For Mizuho RA Leasing Private Limited  
(Formerly known as Rent Alpha Private Limited)

Authorized Signatory

Annexure 2

Delivery State	Delivery Address	Equipment Description	Asset Details	Quantity	Total
Telangana	HINDUJA GLOBAL SOLUTIONS Hinduja Global Solutions Limited, The Square Building, Block B, 6th Floor, Sy. Nos. 109, 110, 111/2, Nanakramguda Village, Serilingampally Mandal, R.R. District, Hyderabad - 500 032, Telangana Hyderabad 500032	Cisco Switches and Access Points for Hyd 7th Floor (detailed BOQ updated in Annexure)	Class: IT Make: Other Model: Switches and Access points	1	424365.406

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## Annexure

Asset Type	Asset Description	QTY	Unit Rate (Rs)	Base price (Rs)	Taxes (Rs)	Others charges	Total (Rs)
C9200L-48T-4X-E	Catalyst 9200L 48-port data only, 4 x 10G, Network Essentials	2	1,26,394.03	2,52,788.06	45,501.85	NA	2,98,289.91
CON-SNT-C920L4XE	SN7C-8X5XNBD Catalyst 9200L 48-port data, 4 x 10G, Ne	2	13,933.79	27,867.58	5,016.16	NA	32,883.74
C9200L-DNA-E-48	C9200L Cisco DNA Essentials, 48-port Term license	2					
C9200L-DNA-E-48-3Y	C9200L Cisco DNA Essentials, 48-port, 3 Year Term license	2					
C9200L-NW-E-48	C9200L Network Essentials, 48-port license	2					
CAB-C15-CBN-IN	AC Power Cord, Type C15 Cable, India	2					
PWR-C5-BLANK	Config 5 Power Supply Blank	2					
C9K-ACC-RBFT	RUBBER FEET FOR TABLE TOP SETUP 9200 and 93xx	2					
C9K-ACC-SCR-4	12-24 and 10-32 SCREWS FOR RACK INSTALLATION, QTY 4	2					
CAB-GUIDE-1RU	1RU CABLE MANAGEMENT GUIDES 9200 and 9300	2					
C9200L-STACK-KIT	Cisco Catalyst 9200L Stack Module	2	30,356.80	60,713.60	10,928.45	NA	71,642.05
C9200-STACK	Catalyst 9200 Stack Module	4					
STACK-T4-50CM	50CM Type 4 Stacking Cable	2					
NETWORK-PNP-NONE	Network Plug-n-Play Opt Out SKU	2					
STACK-T4-3M=	3M Type 4 Stacking Cable	2	9,131.23	18,262.46	3,287.24	NA	21,549.70
Total in INR for 7th Floor				3,59,631.70	64,733.70		4,24,365.40

## GST Checklist for Vendor Compliance before submission of Invoice

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Sr. No.	Description (CHECK LIST BEFORE SENDING TAX INVOICE - PLEASE READ CAREFULLY AND PROVIDED DOCUMENTS ACCRODINGLY)
1	"Tax Invoice/ GST Tax Invoice" should written on the top of the invoice, IRN Number required, QR code required (if applicable)
2	Original should marked as "Original for Recipient"
3	All Invoices needs to contain Unique serial number not exceeding 16 characters
4	Date of issue of Invoice
5	All Invoices needs to contain Mizuho RA Leasing Pvt Ltd (MRALPL) PO Number & PO Date
6	Vendor's Address & GSTIN No( of the state from where the delivery is done)
7	Invoice should be issued in the name of MRALPL, with MRALPL Address and GSTIN of respective state as mentioned in PO
8	Word Place of supply - (State Name) along with the name of State, in case of a supply in the course of inter-state trade or commerce;
9	Vendor has to state in the Invoice "Whether Reverse Charge is Applicable or Not"
10	In case of inter-state transaction place of supply should be the state where MRALPL billed address is mentioned.
11	Complete Delivery address (including city, state & PIN code & GSTIN if available)
12	Each invoice should be supported with delivery challans, GRN No, GRN date OR LR Receipt OR POD (Must contain waybill no.(if applicable), vehicle no, transporter Name,) Mizuho RA Leasing Pvt Ltd (MRALPL) Pvt Ltd name and GST number should not appear on LR receipt / POD.
13	Description of goods or services
14	8 digit HSN code of goods or SAC code of Services
15	Quantity in case of goods and unit or Unique Quantity Code thereof
16	Taxable value of supply of goods or services or both after taking into account discount or abatement,
17	SGST /CGST and IGST Tax rate and amount separately (As Per Applicable Tax Rates )
18	Amount of tax charged in respect of taxable goods or services (central tax, State tax, integrated tax,)
19	Total value of supply of goods or services or both
20	In case of Works-contract related activity Invoice should be issued in the name of MRALPL, with that state address where works contract has taken place.
21	Invoice should be Stamp & Signature or Digitally signed. Original sign and stamp invoice should be courier to MRALPL Mumbai office only.
22	Reduction in Invoice value should be supported by Credit note
23	In case of Import transactions (excluding delivery to SEZ/STPI/EPCG units), Mizuho RA Leasing Pvt Ltd (MRALPL) should be marked in all relevant documents as the importer (Example- Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc). Mizuho RA Leasing Pvt Ltd IE Code No 0313086249 should clearly given in all relevant documentation. Client name should be mentioned under Marks and Nos. In case of Foreign Vendor Invoice, "Bill To" and "Consignee" should be mentioned as Mizuho RA Leasing Pvt Ltd (MRALPL) Pvt. Ltd. and Client should be mentioned as Notify Party. Mizuho RA Leasing GSTIN as mentioned in Annexure 1 should be mentioned at the time of clearance of goods from customs. Clearance from customs will be done by CLIENT who will pay the IGST under Mizuho RA Leasing GSTIN.
24	In case of Import transactions (for delivery to SEZ/ STPI/EPCG units), client should be marked in all relevant documents as the importer (Example - Bill of Entry, Copy of Airway bill / Bill of Lading, IGST Challan, TR6 challan for proof of payment of customs duty etc). Client's IE Code No should be clearly given in all relevant documentation. Mizuho RA Leasing Pvt Ltd (MRALPL) should be mentioned under Marks and Nos. In case of Foreign Vendor Invoice, "Bill To" should be mentioned as Mizuho RA Leasing Pvt Ltd (MRALPL) and "Consignee" should be mentioned as Client. Client's GSTIN should be mentioned at the time of clearance of goods from customs. Clearance from customs will be done by CLIENT by its nominated CHA.

Original sign and stamp "Tax invoice" along with "E-invoice", "E-way bill", "Lorry receipt / POD" copy to be courier at Mizuho Mumbai office, if invoices are digital sign then same needs to sent to support@mizuho-ls.co.in along with scan copy of E-invoice", "E-way bill", "Lorry receipt / POD"

#### **LIST OF DOCUMENTS REQUIRED FROM THE SUPPLIER AND PROCEDURE TO FOLLOW FOR MOVEMENT OF GOODS**

##### **A. FOR MOVEMENT OF GOODS OF CONSIGNMENT VALUE LESS THAN 50,000 RUPEES**

1. Original TAX Invoice with the necessary details as per Annexure 1
2. Proof of Delivery of Goods.

##### **B. FOR MOVEMENT OF GOODS OF CONSIGNMENT VALUE MORE THAN 50,000 RUPEES**

1. Original TAX Invoice with the necessary details.
2. Copy of E-Way Bill duly completed with Part B.

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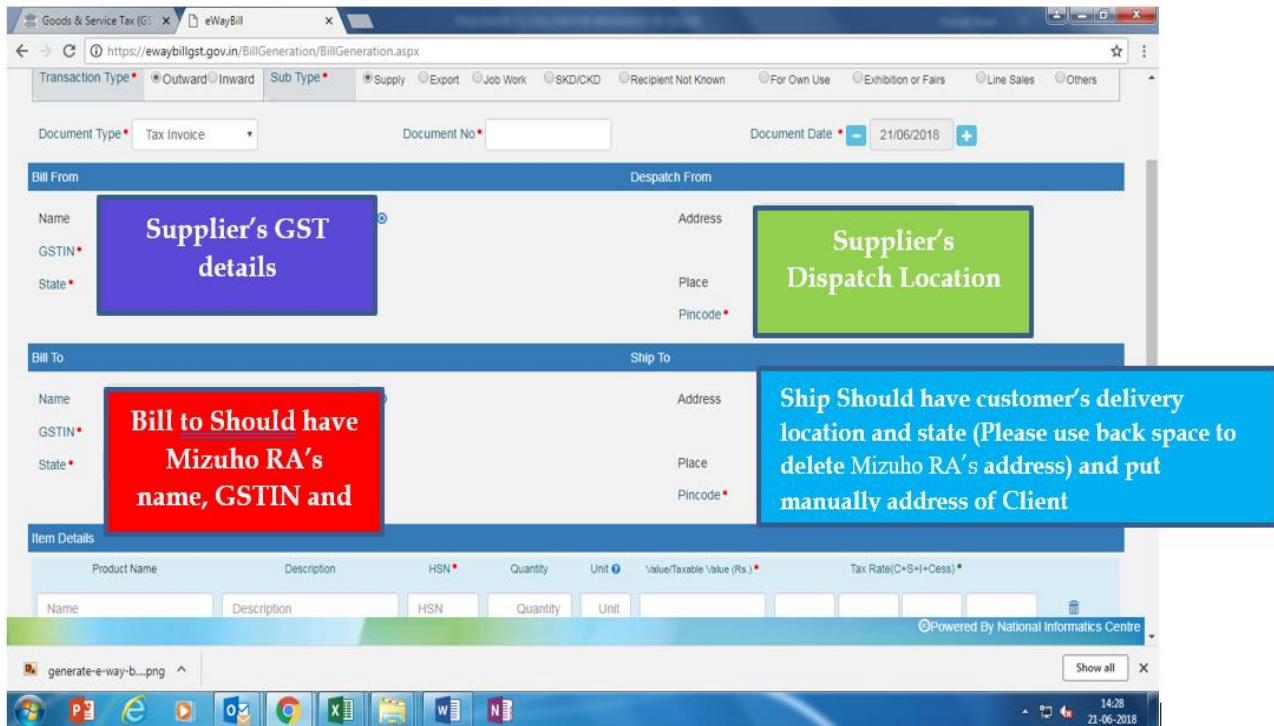
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### C. DETAILED PROCESS FOR GENERATING E-WAY BILL BY THE SUPPLIER

While filling in the details please note the below points.



The screenshot shows the eWayBill generation portal with the following annotations:

- Supplier's GST details:** A purple box highlighting the 'Bill From' section, specifically the Name, GSTIN, and State fields.
- Supplier's Dispatch Location:** A green box highlighting the 'Despatch From' section, specifically the Address, Place, and Pincode fields.
- Bill to Should have Mizuho RA's name, GSTIN and State:** A red box highlighting the 'Bill To' section, specifically the Name, GSTIN, and State fields.
- Ship Should have customer's delivery location and state (Please use back space to delete Mizuho RA's address) and put manually address of Client:** A blue box highlighting the 'Ship To' section, specifically the Address, Place, and Pincode fields.

The portal interface includes fields for Transaction Type (Outward/Inward), Sub Type (Supply, Export, Job Work, SKD/CKD, Recipient Not Known, For Own Use, Exhibition or Fairs, Line Sales, Others), Document Type (Tax Invoice), Document No., and Document Date (21/06/2018). The 'Item Details' table at the bottom has columns for Product Name, Description, HSN, Quantity, Unit, Value/Taxable Value (Rs.), and Tax Rate (C+S+I+Cess).

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