



Shell Registered Entity:
 SHELL INDIA MARKETS PRIVATE LIMITED
 Campus 4A RMZ Millenia Business Park 143 Dr MGR Road
 600096 Perungudi, Chennai
 Tamil Nadu India

Vendor: 69061921
 GSTIN : 29AAGCC1283L1ZC
 CONNECTIVITY IT SOLUTIONS
 BANASHANKARI 2ND STAGE
 BANGALORE KA 560070
 IN
 Tel. No: 26713547

Delivery Date: 31-Dec-2019

Variation to Purchase Order 01

Alteration Date : 00--0000
 PO Number : 4550172436
 Date : 21-Feb-2019
 Buyer : Thiyagarajan, E.
 Tel. No : 4443450060
 Fax No : 044-43451500
 E-mail : T.Ekambaram@shell.com

Place of Ordering Company / Invoice To :

GST 33AAICS1404P1ZA
 Originator: Satheesh Krishnan
 Company
 SHELL INDIA MARKETS PRIVATE LTD
 RMZ Millenia Business Park
 Campus 4A
 #143, Dr. MGR Road
 600096 PERUNGUDI, CHENNAI
 INDIA

Terms of Payment: Due in 60 days; baseline is invoice receipt date

Currency: INR

See IMPORTANT NOTES for invoicing details and Terms and Conditions.

"LCB/AWD/090 & 18.02.2019

Business Focal : Gopu"

Item	Material/Service	Description	Qty	U/M	Unit Price	Order value
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00010 Network lease switch for backup purpose

Network lease switch for backup purpose at Campus 2

Key Highlights -

Mandatory details to be printed on Invoice:

1. Company name and address to be printed on invoice correctly
 Shell India Markets Private Limited (SBO Chennai)
 RMZ Millenia Business Park, 143 Dr.MGR Road, Perungudi, Chennai-600096
2. Shell – GSTIN should be mentioned as per the PO.
3. Legal and mandatory requirement to put "Original for recipient" on the face of the invoice
4. SAC/HSN number to be printed on invoice based on service or material
5. Vendor PAN, GSTN number's to be printed based on service/materials
6. NO ROUND off value in invoice
7. User name & contact details from Shell who had ordered material / rendered the services
8. Invoice number and invoice date (please submit the invoices as per the HSN/ SAC mentioned on PO)
9. PO number & Date
10. Vendor complete address
11. Whole description of the material / services must be clearly printed on invoice
12. Email copy from C & P on order to be attached to each individual invoice which is couriered to scanning team



Item	Material/Service	Description	Qty	U/M	Unit Price	Order value
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13. If material invoice, DC (delivery challan) to be attached along with invoice sent to scanning team
14. Any damage done to the property during the installation will be borne by vendor

NOTE: Invoice will be rejected if any one off the above details are missing on the invoice.

Write to APVENDORHELPDESK@shell.com for any payment related queries.

Kindly courier the invoice at the address given below:-

Shell India Markets Private Limited,
AP SCANNING TEAM
RMZ Millenia Business Park
Campus 4A,
No 143, Dr. M.G.R Road (North Veeranam Salai)
Kandanchavadi, Perungudi,
Chennai - 600 096. Tamil Nadu.
Phone: 044 - 43450000

Pay terms- As per the purchase order.

Following are the details for checking the status of invoices

Scanning details for the invoices sent to Chennai: SSSCCH STI Scanning SSSCCH-FO/EC
SSSCCH-STI-Scanning@shell.com

Once you have the scanning reference number for the invoices sent

Write an email to "SHELL AP VENDOR HELPDESK SSSCMLA-FO/E APVENDORHELPDESK@shell.com" by sharing the same email which you had received from Scanning team for payment status.

In these emails do not copy us.

*** Delivery date changed ***

*** Item partially delivered ***

The item covers the following services:

10 4002365 Network lease switch for 237.000 AU 1,00 237.000,00
SAC: 997311

backup purpose
Service, Generic

CONTAINER LEASE/RENTAL

00020 Additional 5 switches on lease for Shell

Additional 5 switches on lease for Shell Chennai

*** Item partially delivered ***



Item	Material/Service	Description	Qty	U/M	Unit Price	Order value
The item covers the following services:						
10	4001232	Additional 5 switches on	207.000	EA	1,00	207.000,00
SAC: 997331 lease for Shell SOFTWARE LICENCE FEE						
Total net value excl. tax		INR				444.000,00

This is a computer generated document and no signature is required

1. The Purchase Order number and item number must be stated on all invoices, correspondence and delivery documentation. The invoice will be returned in case the purchase order number is not listed.
2. If the GST identification number of the receiving Shell entity is stated on this purchase order, we ask that you reference this GST identification number on your invoice.
3. For Suppliers enabled on the Ariba network:
 - Purchase orders are issued to the Supplier via the Ariba network
 - Invoices to Shell must be submitted electronically via Ariba; Invoices submitted via post/email/fax will be REJECTED*
 - For assistance navigating the Ariba Network, contact the Ariba Help Center at <http://supplier.ariba.com>
 - Real-time Invoice status is available by logging into your Ariba account, otherwise direct your inquiry to APVENDORHELPDESK@shell.com

For suppliers not (yet) enabled on the Ariba network:

- Purchase orders are issued to the Supplier via email
- Invoices to Shell should be submitted via email (preferred) or postal mail (by exception only, details below)
- Invoice status is available from APVENDORHELPDESK@shell.com

* Unless prohibited by local regulation or instructed otherwise

All original invoices for payment must be submitted with details of the total amount payable together with banking details and supplier GST number, HSN & SAC number & ensure filling of the GST returns within the stipulated timelines as per GST law, and shall be sent to:

SHELL INDIA MARKETS PVT LTD
ATTN:SERP INVOICE SCANNING TEAM, SHELL BUSINESS OPERATIONS
CAMPUS4A, RMZ MILLENNIA, NO.143, DR.MGR RD,KANDANCHAVADY PERUNGUDI
TAMIL NADU INDIA CHENNAI 600 096
IN

4. All supplies to SEZ for its authorized operations are treated as inter-state supplies under the IGST law and are zero rated. You are advised to follow this process for all invoices to us under the GST regime.(Note that this is only applicable for Shell India markets Private Limited SBO -Bangalore operating from SEZ)
5. For all other Invoice queries contact APVENDORHELPDESK@SHELL.COM stating the Shell Legal Entity Name in the subject line of the email.
6. The following Terms and Conditions are exclusively applicable to this Purchase Order:



PO Number : 4550172436
Date : 21-Feb-2019

BY ACCEPTING THIS PURCHASE ORDER, THE SUPPLIER AGREES TO THE GENERAL TERMS AND CONDITIONS FOR India(GTCs), WHICH ARE PUBLISHED ONLINE AND CAN BE DOWNLOADED AT www.shell.com/global/products-services/solutions-for-businesses/supplier/purchase-order-terms-conditions.html.

The supplier understands that the GTCs form an integral part of this purchase order. The date of this purchase order determines which GTCs version is applicable to the purchase order. The supplier is encouraged to keep a copy of the GTCs for its own reference. Please contact a Shell representative if you want a copy of the GTCs to be e-mailed to you.

Regd. Office:

2nd Floor, Campus 4A
RMZ Millenia Business Park
143, Dr. MGR Road, Perungudi
Chennai – 600 096, India
CIN: U23201TN2004PTC053147

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